



Instilling Accountability, Responsibility, Respect

364 North SR 198 Santaquin, Utah 84655
Phone: 801.754.3376 Fax: 801.754.3102

ELECTRONIC DEVICE POLICY

1. Philosophy

In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, C.S. Lewis Academy hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices. The school is not responsible for the security and safekeeping of these items and is not financially responsible for any damage, destruction, or loss of electronic devices.

2. Definitions

"Electronic device(s)," means a privately owned device that is used for audio, video, or text communication or any other type of computer or computer-like instrument which includes, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, laptop computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.

3. Electronic Device Use

The use and/or possession of personal electronic devices on school property are prohibited. Students are not allowed to have these items in their pockets, desks, backpacks, purses, and/or desks except as noted in an IEP or Section 504 plan.

Teachers may give special permission for students to use and/or possess electronic devices for certain events, activities or academic programs (i.e. class parties or fieldtrips) with the approval of the School Director.

4. Procedure

The misuse and/or possession of an electronic device constitutes a violation of school Discipline and Behavior Policy under the "Minor Discipline" classification and is subject to the disciplinary procedure set forth in that document. In addition to the disciplinary action, the student will be required to relinquish the electronic device. The electronic device will remain with the School Director until a parent or guardian comes to claim the device.



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5. Exceptions

Teachers may give special permission for students to use and/or possess electronic devices for certain events, activities or academic programs (i.e. class parties or fieldtrips) with the approval of the School Director.

Students of families who walk to school may make special arrangements for students to carry cellular phones to and from school for safety purposes. The arrangements must be made with approval from the School Director, and phones must be checked into the front office as soon as the student arrives at school and checked out as they are leaving for the day.

Students with IEP's or 504's may use electronic devices ONLY as stipulated and directed in their IEP or 504. Students may only use their approved devices in a way that is conducive to and in harmony with the learning environment. Inappropriate, vulgar, violent, offensive, or in any other way disruptive content, or use of the device in a way that is not specifically noted in their IEP or 504 will result in disciplinary measures set forth in section 4.